

## COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF MONDAY, JANUARY 11, 2016

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The regular meeting of the Parks & Recreation Commission was called to order on January 11, 2016 at 6:30 P.M. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Neal Livermore, and Gen Sand

Members Absent: Commissioners Ryan McAlpine, Tim Matsche and Valerie Weaver

Also Present: Mark Hansen, Assistant City Engineer  
Ryan Gunderson, Recreation Coordinator  
Gregg Engle, Parks Supervisor

### ROLL CALL

Chair Arntson acknowledged roll call.

### 1. APPROVAL OF THE JANUARY 11, 2016 AGENDA

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Commissioner Livermore requested to add under other business "SwimAmerica Pool Concept". Mr. Gunderson requested moving the Bison Park Discussion to the first item.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER JACOBSON, TO APPROVE THE JANUARY 11, 2016 AGENDA AS REVISED. MOTION PASSED UNANIMOUSLY.

### 2. APPROVAL OF PAST MINUTES

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The minutes should be amended to note Valerie Weaver was absent from the last meeting.

MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER SAND, TO APPROVE THE DECEMBER 14, 2015 MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

### 3. OLD BUSINESS

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#### A. Woodview Park Update

Mr. Engle provided an update on Woodview Park. Staff worked with US Communities and MN/WI Playgrounds to start planning the buildings and play structures. Pictures of the existing building at Woodview were shown to the Commissioners. The edge of the

shelter may need to be expanded. The current structure is in good shape. Mr. Engle provided his proposal to the Commission. Drains will need to be put in the playground base. Park benches will be installed possibly by Eagle Scouts. Price estimates will come before the Commission at an upcoming meeting. The project discussions will start on Friday January 15<sup>th</sup>.

#### 4. NEW BUSINESS

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##### A. Bison Park Discussion

Mr. Mark Hansen from the Engineering Department reviewed a Powerpoint presentation. He showed the location of Bison Park on a map. There are two parcels referred to as the Ricke Parcel. Mr. Hansen stated there is a large postponed assessment on the land. There are grade challenges and difficult to get the sewer extended. Mrs. Ricke is hoping the parcel could become a park or become part of Bison Park. Part of the trail plan would bring a trail through the property. The property does not need to be owned by the City to allow for a trail easement. One thought would be for a trail head with parking on the property. The adjacent property to the west is not available for purchase or development.

Commissioner Livermore asked if the City purchased the property would the assessments be waived and Mr. Hansen stated the decision on waiving the assessment is up to the City Council. The Engineering Department is interested in feedback on the property.

Bison Park has been identified as a lower priority park. There is limited access and no parking for the park. The ball field is underwater most of the time. This is a neighborhood park with no parking.

Mr. Hansen showed a map showing the trails within the City and noted a trail from the property could connect with the trail system. Mr. Hansen indicated on the map the current City-owned parcels including a parcel that will be conveyed to the City by Shamrock Development.

Mr. Engle noted if trails were to go through the area boardwalks would be needed. Commissioner Jacobson stated there is nothing wrong with green space. Mr. Hansen will come back to a future meeting after the Commission has had a chance to look at the area.

Chair Arntson stated his only interest would be a trail connection.

Mr. Hansen provided an update on the trails:

85<sup>th</sup> Avenue Trail – The County approval letter was received. The watershed permit was received. Power lines need to be moved prior to work. The utility company will assist with that move. A permit is needed from the railroad. Three permanent easements were purchased. A culvert will be installed and four power poles will be moved. Retaining

walls need to be constructed. Construction can begin as soon as the road restrictions are removed.

105<sup>th</sup> to Dahlia Park – Staff is looking at re-paving the trail. The bridge in Erlandson will be replaced with a wider bridge.

## 5. OTHER BUSINESS

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### A. Recreation Updates: Recreation Coordinator, Ryan Gunderson

The Affiliation Agreements will be reviewed at the next Commission Meeting along with the Donation and Naming Policy.

Mr. Gunderson stated he has received some comments from Staff about confusion between Woodcrest and Wintercrest Parks. The Commission may wish to address the names in the future.

Staff is working on the Park and Rec brochure. Mr. Gunderson asked if the Commission had anything they would like to have included (park/trail map, reserving shelters, etc.). Commissioner Livermore suggested including what has been spent from referendum money and what is planned. Chair Arntson suggested that be part of the Quarterly Newsletter. The Associations have been contacted to submit information on summer camps.

Chair Arntson requested links to the Associations rather than specific event information be put on the City website. Mr. Gunderson stated he will include things that will enhance the community. It was noted Recreation includes more than sports. Mr. Gunderson stated he would agree to have reservations for sports camps to go through the City (for some fee per registration) to help promote the events.

Athletic Council – Mr. Gunderson would like to have input on how the Council should operate, who should represent each association, how often should meetings be held, etc. The first meeting will be held in February.

Online registration was done for figure skating and there were the most attendees ever (250).

Snowflake Days – Mr. Gunderson is working with the Committee on events the last week in January. Next year Staff will tell the Committee which weekend the Ice Arena is available.

Warming Houses were opened Friday, January 8. There are three this year.

### B. Parks Misc. Updates: Parks Superintendent, Gregg Engle

Intern – There was an intern that did an inventory of all boulevard trees in the City including varieties of species. This was a great accomplishment.

Park Bond Referendum – Kimley Horn has prepared RFP. Play structure RFP went out. Design work is being done on the building at Woodcrest. A new slab will need to be put in.

Woodcrest - At Woodcrest additional work needs to be done on the wetland for the Disc Golf. City Staff will cut down trees needed and contractor will remove stumps and chip them. All work needs to be done by April. Work will be done with Dan (Disc Golf Association).

Boulevard Park – WSB is putting together some concept plans for Boulevard Park to be reviewed in work session with Council.

A letter was sent to Coon Rapids Cardinal Little League on Aspen Park.

SwimAmerica – Commissioner Livermore read in the paper they want to build an Olympic size pool off Hanson and Hwy 10 on the Cooley property. Mr. Gunderson stated that was in the plan for some time.

The Commission Meetings will be held the 2<sup>nd</sup> Monday of each month. February 8, March 14, April 11, May 9 (Tours), June 13, July 11, August 8, September 12, October 10, November 14, and December 12.

## 6. ADJOURNMENT

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MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER SAND, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:20 P.M.

Respectfully submitted,

Gregg Engle  
Parks Superintendent

Drafted by:  
Debbie Wolfe  
*TimeSaver Off Site Secretarial, Inc.*